

Shasta LAFCO

Shasta Local Agency Formation Commission

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DRAFT MINUTES Executive Committee Meeting – July 23, 2007

(This record is not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Committee's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Committee's deliberation, and action taken.)

CALL TO ORDER/ROLL CALL/INTRODUCTION

Vice Chairman Webster called the meeting to order at 9:30 a.m. in the Shasta LAFCO office, 1670 Market St. Ste 244, Redding, California.

Commissioners Present: Webster, Kehoe

Commissioners Absent: None

Staff Present: Executive Officer Mickelson, Clerk Smith

REVIEW OF AGENDA MATERIAL FOR REGULAR MEETING

The draft agenda for August 2, 2007 was presented by staff. Each item was reviewed and discussed.

An information item was added to the draft agenda to discuss the possible creation of a 3rd City Commissioner position to the Commission.

After review of the agenda items, the Executive Committee directed staff to mail/post the agenda and materials as prepared.

DISCUSS EXECUTIVE OFFICER LEAVE AND POSSIBLE STAFFING NEEDS

The upcoming maternity leave of the Executive Officer was discussed. It was determined that no action was necessary. A future discussion regarding a stipend for extraordinary services by the LAFCO Analyst in the absence of the Executive Officer should occur at a future agenda date.

ADJOURNMENT

There being no further business, Vice Chairman Webster adjourned the meeting at 10:15 a.m.

Amy K. Mickelson
Executive Officer

Date